

According to § 2b of the Social Funds Statutes, I declare the following financial needs:

<input type="checkbox"/> I paid rent (including heating costs) during the calculation period:	€ per month	
<input type="checkbox"/> Or: I have not paid rent myself during the calculation period		
<input type="checkbox"/> I paid for my health insurance during the calculation period:	€ per month	
<input type="checkbox"/> Or: I did not pay for health insurance myself during the calculation period		
<input type="checkbox"/> Due to an illness or a disability I need a special costly diet in the amount of:	€ per month	
<input type="checkbox"/> I repaid debts during the calculation period:	€ in total	
<input type="checkbox"/> I am liable to pay maintenance and support to the following people:		
Name:		
1. Person:	<input type="checkbox"/> Spouse <input type="checkbox"/> Other	
		Date of birth:
2. Person:	<input type="checkbox"/> Child	
3. Person:	<input type="checkbox"/> Child	
4. Person:	<input type="checkbox"/> Child	
<input type="checkbox"/> I had other expenses in accordance with § 2b, paragraph 10 of the Social Fund Statutes:		

I had the following income according to § 2c of the Social Funds Statutes:

(Income includes all money that you use to cover your living expenses, e.g. wages, maintenance, parental support, BAFöG, loans, child benefit, grants, housing benefit, scholarships, ...)

Assets according to § 2c of the Social Funds Statutes

I declare that I did not have assets of €5,000 or more at my disposal during the calculation period.

I certify that I have provided the information in this form and the attachments truthfully and to the best of my knowledge.

I am aware that I must pay the semester ticket fee in full to the University, regardless of whether I am granted a subsidy, so that all requirements for enrollment and re-registration are met.

Date

Signature

Supplement: Explanatory notes on the application

1. Eligibility for a subsidy

Eligible for a grant is who

1. has paid the fees for the semester and
2. can claim particular hardship within the meaning of the statutes for the calculation period and
3. whose income does not exceed their needs on average during the calculation period and
4. who did not have assets of €5,000 or more at their disposal during the calculation period

2. Application process and supporting documents

The signed application must be sent to the semester ticket office by email (PDF) or by post by the **deadline**.

All supporting documents can be submitted later.

Upon receipt of the application, the Semesterticket Office will send a list of the supporting documents required for the respective application. A detailed list can be found on our website at <https://astafu.de/semesterticket/faq/zuschuss>

3. Calculation period

According to the Social Fund Statutes, the circumstances during the semester of application do not count for the application, but during the calculation period prior to the semester of application. The calculation period always includes the 5 months prior to re-registration for the semester of application. For newly enrolled students, the 4 months before up to and including the month of enrollment (i.e. also 5 months)

	Regular student:	Newly enrolled students:
Winter term:	March 1st – July 31st	May 1st – September 30th
Summer term:	October 1st – February 28th/29th	November 1st – March 31st

4. Contact

The semester ticket office will be happy to provide you with further information. The current office hours can be found on our website.

Tel.: 030 83909140 (only during office hours)

E-Mail: semstixbuero@astafu.de

Website: www.astafu.de/semesterticket

Address: Semesterticketbüro des AStA FU Berlin
Thielallee 36
14195 Berlin